



Jim Whitten/MCP
Building Official and
Certified Housing Code Official

*Office of the Building Official
and Certified Housing Code Official*
605-1 Pine Street
Hillsville, VA 24343

January 27, 2015

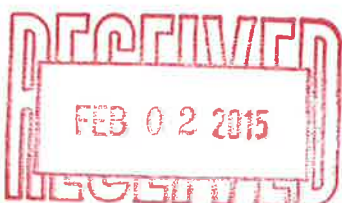
Mr. Ken McFadyen
Executive Director
Blue Ridge Crossroads Economic Development Authority (BRCEDA)
1117 East Stuart Drive
Galax, VA 24333

Dear Mr. McFadyen,

I wish to share with you that we have a team approach to building facilities and permitting in Carroll County so prospective companies can meet their tight deadlines. As Building Official for Carroll County, Virginia my office fully supports the County Administrator, Board of Supervisors and BRCEDA to encourage new business opportunities in our community. We know that our commitment to assisting prospective companies with meeting tight deadlines is an asset to BRCEDA's recruiting efforts at Wildwood Commerce Park. Our office staff has the ability, through certification and with an onsite engineer, to complete necessary plan review in-house and quickly.

Examples of our commitment to move quickly are many. We accept electronically-submitted plans to significantly reduce the plan review and permit time. I think it is vitally important that you are aware that **we guarantee all building permits for major projects within 30 days of plan submittal**. If it is necessary for an even faster-track project, we will work with you to reduce those times by half.

Typically, we work with companies to do a phased plan review and permit process. While we are doing the underground piping and utilities review, we are also working on the plan review for the foundations of the facility. Once there are approved plans, we allow the construction of the foundation and super-slabs to begin. In addition, we work with the engineers and contractors to phase plan submittal with approved construction permits to enable work to begin as plan review is completed (progressively). We will typically permit the whole project based on an estimated cost factor and will adjust at the end of completion for the "as-built" costs. We will issue a primary permit number and add to the number when additional subcontractors begin their portion of the project. We will work in conjunction with the owners on permitting their process equipment, racking, and any other construction or installations.



(276) 730.3015

(276) 236.8008

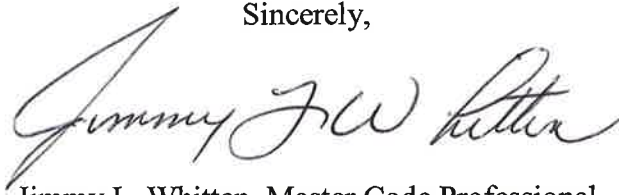
(276) 730-3017 fax

JWhitten@CarrollCountyVA.org
www.CarrollCountyVA.org

Carroll County maintains an approach that is focused upon the needs of our valued business clients and new residents. We will develop and execute a schedule that will meet your needs. We engage with engineers at any point of completion in an effort to address any challenges or corrections early in the design stages. My office uses one-on-one consultation with construction supervisors, engineers and sub-contractors to ensure required deadlines are met. Our team is committed to accommodating our customers' needs and we pride ourselves on being accessible, which is our demonstration of our dedication to providing you with the best, most time sensitive support possible.

If you have any questions or concerns, please contact me. I am always excited to work with new business in Carroll County.

Sincerely,

A handwritten signature in cursive script that reads "Jimmy L. Whitten". The signature is written in black ink and is positioned above the printed name and title.

Jimmy L. Whitten, Master Code Professional
Building Official, Carroll County

CC: Phil McCraw Chairman of the Board of Supervisors
Tom Littrell Vice-Chair of the Board of Supervisors
Gary Larrowe County Administrator

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